



Reading Partners AmeriCorps

School-based Roles, 2019-20

Reading Partners is changing the education landscape. We are a leader in working to solve the literacy crisis in our country by leveraging community volunteers and AmeriCorps service members in under-resourced elementary schools. Our dedicated and expansive volunteer base provides one-on-one tutoring to students twice weekly, and our program is proven to help children master the reading fundamentals they need to unlock their potential as successful and confident readers in school and in life. Our people are the heart and soul of our organization, and our greatest resource; we are all passionately rallied around our mission to help children become lifelong learners by empowering communities to provide individualized instruction that works. Join our stellar team leading the charge to deepen our impact and expand our service. Learn more about us at www.readingpartners.org.

AmeriCorps/VISTA engages more than 80,000 Americans in intensive service each year at nonprofits, schools, public agencies, and community and faith-based groups across the country. Since the program's founding in 1994, over 1 million AmeriCorps members have contributed more than 1.4 billion hours in service across America while tackling pressing problems and mobilizing more than 2.3 million volunteers for the organizations they serve.

At Reading Partners we have to mobilize 350 AmeriCorps and VISTA members to serve in various positions across the country. This AmeriCorps service opportunity is school-based, supporting and implementing the Reading Partners mission while at the same time exemplifying the AmeriCorps motto of "getting things done." Reading Partners strives to recruit AmeriCorps members dedicated to a year of service in the community. Read on for more details about our service opportunities!

THE ROLES

The **AmeriCorps site coordinator** is the face of Reading Partners within our reading centers in elementary schools, leading the full-time program coordination, operations, and relationship development at their school. This is an exciting opportunity to serve directly with kids, coach volunteers, build partnerships with faculty and staff, and gain hands-on-experience with a literacy program that works!

What you'll do & how you'll do it:

Program implementation

- Coordinate the day-to-day operations of Reading Partners' program at a partner school to ensure the Reading Partners' program and curriculum meet students' learning needs.

Relationship management & communication

- Forge and maintain positive relationships within the school community to create a welcoming environment for students, volunteer tutors, faculty, and staff.

The **AmeriCorps literacy lead** is a direct tutoring support within our reading centers, focusing on target students in need of more individualized instruction. This is an exciting opportunity to provide intensive tutoring to kids, support the research and creation of literacy trainings, and get a hands-on approach to an educational program that works!

What you'll do & how you'll do it:

Direct tutoring & student support

- Tutor an average of 15 target students twice per week, identifying alternative methods to provide more intensive and individualized literacy strategies to meet our students' learning needs.

Relationship management & communication

- Forge and maintain positive relationships within the elementary school community to create a welcoming environment for students.

The **AmeriCorps regional site coordinator** plays a critical role in our school-based team within the region. This role serves as a mobile coordinator to support multiple reading centers. They accomplish this by tutoring, identifying trends, sharing best practices across schools, and supporting AmeriCorps Site Coordinators. This is an exciting opportunity to serve in a leadership capacity and get involved in a literacy program that works!

What you'll do & how you'll do it:

Program support

- Collaborate with AmeriCorps Site Coordinators to implement the Reading Partners program at a portfolio of partner school sites, ensuring that all students receive support to meet their learning needs.

Relationship management & communication

- Forge and maintain positive relationships within multiple school communities and with AmeriCorps peers to create welcoming environments for students, volunteer tutors, faculty, and staff.

ABOUT YOU!

You'll be successful in this role if you:

- Are dedicated to national and community service
- Understand this position is an AmeriCorps service commitment and are dedicated to successfully completing a full term term of service.
- Demonstrate a passion for working with children
- Possess a natural ability to connect with people
- Are eager for a dynamic schedule
- Pay strong attention to detail and manage competing priorities effectively
- Boast a deep belief in and passionately promote our mission
- Demonstrate a love for relationship building and public speaking
- Have flexibility and adaptability in both work style and work environment
- Take initiative in meeting goals and seeking professional growth
- Can problem-solve through challenges and failures
- Can quickly learn new technology systems like Salesforce, and have a high level of comfort with Microsoft Office and Google Apps
- Root your work in our core values
- Possess a high school diploma or GED
- Hold US Citizenship or Permanent Resident Status
- Have not completed more than three (3) prior AmeriCorps or VISTA service terms

Bonus points if you:

- Are an AmeriCorps, Peace Corps, and other national service alum/alumna
- Have experience volunteering with other community-based or education programs

WHAT WE OFFER

- AmeriCorps members earn an annual living stipend between **\$16,000 and \$23,000** (dependent upon region of service) for their 11 months of service.
- AmeriCorps members are eligible for **medical, dental, and vision coverage** at no cost for our members; **childcare assistance** is available through AmeriCorps for those who qualify.
- AmeriCorps members can earn an **education award of \$6,095** after successfully completing their service term.
- You may be eligible for **student loan forbearance** on federal student loans.
- We offer an exciting and dynamic culture, and we commit to investing in and supporting our amazing people to grow their careers with us. As such, we provide **ongoing professional development opportunities**.

THE OTHER THINGS YOU NEED TO KNOW

- **Service Terms:** AmeriCorps members serve **full-time** (approximately 40 hours/week) from **August 2019 through June 2020**, and must commit to a service term of 1700 hours over an 11-month period.
- **Travel:** AmeriCorps members regularly travel to school sites throughout the week, and need access to reliable transportation on a daily basis. AmeriCorps members also make occasional trips to regional offices and service day events.
- **Reading Partners AmeriCorps Orientation:** At the start of each program year, Reading Partners holds an intensive program orientation training to take a deeper dive into our program, foster relationships with regional teams, and learn the skills necessary to execute their respective AmeriCorps role.

Reading Partners is an Equal Opportunity Organization, with a strong commitment to diversity in the workplace. Applications will be considered on a rolling basis. Positions will remain posted until filled. No phone inquiries please.